

## ADMINISTRATION TEAM MINUTES

**Date:** November 15, 2002  
**Time:** 9:00 am  
**Place:** Tacoma AGC Building

---

<b><u>Attending:</u></b>	Cathy Arnold	<u>✓.</u>	Ron Howard	<u>✓.</u>	Mark Scoccolo	<u>    </u>
	Dave Banke	<u>    </u>	Carl Jonasson	<u>✓.</u>	Bill Senta	<u>    </u>
	Jerry Brais	<u>    </u>	Bill Loring	<u>    </u>	Greg Waugh	<u>✓.</u>
	Doug Ficco	<u>✓.</u>	Cathy Nicholas	<u>✓.</u>	Tom Zamzow	<u>✓.</u>
	Mike Hall	<u>    </u>	Mark Rohde	<u>✓.</u>		
	Bob Hilmes	<u>✓.</u>	Larry Schofield	<u>✓.</u>		

**Opening:** The minutes of the October 18th meeting were approved.

Future Meetings were Scheduled:

February 7<sup>th</sup>, 2003 @ Tacoma AGC (9:00 am)  
March 14<sup>th</sup>, 2003 @ Tacoma AGC (9:00 am)  
April 11<sup>th</sup>, 2003 @ To be determined (9:00 am)  
May 16<sup>th</sup>, 2003 @ Tacoma AGC (9:00 am)  
June 6<sup>th</sup>, 2003 @ Tacoma AGC (9:00 am)

### **Quality Roundtable**

Mark Rohde announced a new line of work. He is now the president of the local Little League Baseball association. CBI is finishing up a joint replacement job in the Tri-Cities area. Otherwise, closing out previous jobs and looking for more work.

Cathy Nicholas described a meeting organized by FHWA. They brought together the Federal Department of Labor, the State Department of Labor and Industries and WSDOT to discuss concerns about interpretation and enforcement of dual wage requirements on Federal Aid projects. All parties came away with a better understanding of the issues and Cathy is optimistic that some process improvements will be made to ease the administration demands of wage specs.

## **MINUTES (cont)**

**Date:** November 15, 2002

Page 2

Greg Waugh reported that Kuney is finishing up the Mukilteo job with completion expected this Spring. The South Renton Interchange at I-405 and SR 167 will be going on winter shutdown for paving, but should complete early next year.

Bob Hilmes reports that Eastern Region will be hit very hard by the loss of Referendum 51. Of 205 engineering staff, as many as 130 could be lost if no additional revenue is forthcoming. In Bob's office, two small jobs got caught in a funding jam and have been postponed at least until next month.

Doug Ficco described the employment situation in Vancouver. It's not as severe as Spokane, but will hurt nevertheless. The Region is considering an addendum to the Lewis and Clark bridge job, if an investigation of the clearance required for the precast slabs calls for revised documents.

Carl Jonasson says that Balfour-Beatty is working only one WSDOT project, the Inter-modal job on SR 519 near the stadiums. They are pursuing other work out of state. Oregon is experimenting with bidding, including a fee-only proposal. There is work in San Francisco, and Balfour is looking there.

Cathy Arnold pointed out that Seattle will get hit pretty hard by funding shortfalls as well. There will be 23 layoffs this month and 28 more by the end of the year. An additional thirty positions will be considered by next March. Two projects are still viable, the Bellevue Added Access and Maple Valley to Issaquah on SR 18.

Larry Schofield says the local agencies have pulled back and there is very little work going out now.

Tom Zamzow reports that Wilder is closing out most of its public works underway and is looking to private money for new projects. Jobs in Bellingham, in Everett for the Tulalips, commercial parking lots and site development here and there are the extent of current work.

Ron Howard says that Headquarters is looking at ways to cut costs and turn some funds over to programs for construction efforts.

### **Old Business—Section 1-10**

The team returned to the review of the draft specifications for Temporary Traffic Control. Today's work covered the Measurement and Payment sections (1-10.4 & 1-10.5).

## **MINUTES (cont)**

**Date:** November 15, 2002

Page 3

The concept of total project lump sum was accepted as long as it is limited to the simpler projects, single-season, linear schedule. This will be controlled, at least for the first couple years, by requiring Headquarters Construction approval of the use of this spec.

For other projects, the use of Lump Sums for Traffic Control Supervisor and Other Temporary Traffic Control Devices was approved. The Flagger & Spotter item and the Other Traffic Control Labor items by the hour were accepted with one note: Under the bullets for Class B Construction Signs and Installing other devices, words will be added to assure that time spent pre-staging for these activities will be included.

Class A traffic signs by the square foot and Arrow Boards by the hour were approved.

After extensive discussion, Portable Changeable Message Signs will have two items (provide and operate) very much like the provisions currently in use. Similarly, Truck-Mounted attenuators will come with three items as they do now. The three will be furnish, operate and repair TMA's.

The team then looked at Section 9-35. In 9-35.1, the spec for 24" paddle seems to conflict with the sign fabrication manual, which calls for 26".

In 9-35.5, the list of CMS technology does not include "back-lighted flip-flap" which has been allowed until now by the General Special Provision.

Finally, the team revisited Section 1-10.3(2)C, which now requires the use of a TMA with Arrow Board in each lane of a closure. The team believes this will be unnecessarily costly, especially in cases where the lane closures are of long duration. TMA's may not be needed in all cases, where there is nothing to protect except the arrow board itself. Finally, the contractors expressed doubt that the region has enough TMA/Arrow Board combinations to meet this spec. Ron will contact the Traffic Office and discuss the wisdom of this idea and explore alternatives.

### **Future Meetings**

January 10<sup>th</sup>, 2003 @ Tacoma AGC (9:00 am)

February 7<sup>th</sup>, 2003 @ Tacoma AGC (9:00 am)

March 14<sup>th</sup>, 2003 @ Tacoma AGC (9:00 am)

April 11<sup>th</sup>, 2003 @ To be determined (9:00 am)

May 16<sup>th</sup>, 2003 @ Tacoma AGC (9:00 am)

June 6<sup>th</sup>, 2003 @ Tacoma AGC (9:00 am)

## **MINUTES (cont)**

**Date:** November 15, 2002

Page 4

### **Assignment List**

<u>Who</u>	<u>What</u>	<u>By When</u>
Ron Howard	Contact Traffic Office, discuss TMA/Arrow Boards	January 10 <sup>th</sup>
Ron Howard	Update Draft Specs with agreed comments and distribute	December 15 <sup>th</sup>
Ron Howard	Review Policy and Practice on Deferrals	January 10 <sup>th</sup>
Tom Zamzow & Ron Howard	Review CALTRANS Specs for On-site Overhead Item	January 10 <sup>th</sup>

### **Team's "Round Tuit" List**

1. Traffic Control Provisions
2. Policy and Practice on Deferrals
3. Bid Item for On-site Overhead
4. Progress Schedules
5. Disputes Review Boards
6. Section 1-08.8, p5.c—Extensions for Quantity Overruns?
7. Short-term Scheduling
8. Joint Training—Documentation
9. Payroll, Wage Administration procedures
10. Materials on Hand provisions
11. Tort Claims Liability/Accident Reports
12. Web-Based Construction Management